Nursery Class Registration Form
Trinity Anglican Methodist Primary School

Please read the Notes for Guidance on the back before completing this form.

Child's Legal Surname		**Child's Legal First Name(s)**	
Chosen Surname if different from above		**Chosen First Names(s) if different from above**	

Date of Birth ☐☐ ☐☐☐☐☐☐☐☐☐ ☐☐ ☐☐☐☐

Gender: (please tick box) **M** ☐ **F** ☐

Name of Parent/Carer: Mr/Mrs/Ms/Miss
(delete as necessary)

Name:

Home address

_____

_____

Postcode

Telephone - Home (include STD code)		**Other – Daytime (include STD code)**	
Mobile Number :		**E-mail:**	

Family – Please could you list all siblings who have confirmed places at Trinity School for September 2025

Name of child	Date of birth

Do you have a preference for a placement? **Morning** ☐ **Afternoon** ☐ **Either** ☐

If you are not given your preference for mornings or afternoons, would you like to be considered for the alternative Yes/No

Are you applying for a place at a second school? If yes, the name of the school is ……	Yes ☐	No ☐
Is the child "looked after" by a local authority? (sometimes referred to as "being in care")?	Yes ☐	No ☐
Does the child have a Statement of Special Educational Needs?	Yes ☐	No ☐
Does the child have identified learning difficulties, language needs or other special educational needs or a disability?	Yes ☐	No ☐
Has the child been identified as having a health or social need which could be a barrier to future learning? Or is the child receiving sponsored day care provided by the Family Day Care Team?	Yes ☐	No ☐

If yes, please give brief details with supporting evidence.

Parent's Declaration

I understand that by signing the declaration below I will be confirming that all the details given above are to the best of my knowledge, correct.

Signature _____ **Date** _____

Send application form to Trinity Anglican Methodist Primary School (Address overleaf)

Anticipated Start **January 2025 (Term 3)** **September 2025 (Term 1**)
Please circle.
If you wish your child to start on a specific date please give details:

- Children who are aged 3 by 31st December can begin nursery at the start of Term 3.
- Full-time places may be offered to 'Children in Care' or children with additional needs and/or disability; or children in need and vulnerable groups of children if places remain after all applicants have been offered a part-time place.

Children attending Nursery are entitled to 5 three hour sessions each week term time only. For those who are working full time they are entitled to 10 three hour sessions each week term time only.

Regular attendance is required at the nursery to maintain a place, with a minimum of 3 sessions booked per week.

Please remember that **admission to a nursery class does not guarantee an automatic right to continued education in the same school.**

Parent/Carer to tick one or more of the following statements:

I am entitled to 15 hours and I understand that I am claiming the maximum of 15 hours per week of free early years entitlement, using the place that has been allocated to my child at Trinity Nursery.	
I am entitled to 15 hours free early years entitlement. However I wish to buy additional sessions and agree to pay £18.00 for additional sessions over my free early years entitlement.	
I am entitled to 30 hours and I understand that I am claiming the maximum of 30 hours per week of free early year entitlement, using the place that has been allocated to my child at Trinity Nursery. • Please note that the 30 hour provision will only be verified once evidence of your entitlement will be proven.	
My child will only ever attend a reduced number of sessions a week but will not be using another provider.	
I intend to split funding between two providers and my child will only ever attend a reduced number of sessions a week. The other placement that my child will attend is: ……	

Contact tel. number …… Contact e-mail ……..	
If choose a whole day I understand that I will need to pay £4.25 for every lunchclub my child attends.	

Please indicate which sessions you would prefer your child to attend.

	Monday		**Tuesday**		**Wednesday**		**Thursday**		**Friday**	
Breakfast Club	£8.50		£8.50		£8.50		£8.50		£8.50	
8.45-11.45	Funded	Paid	Funded	Paid	Funded	Paid	Funded	Paid	Funded	Paid
Lunch Club	£4.25		£4.25		£4.25		£4.25		£4.25	
12.15-3.15	Funded	Paid	Funded	Paid	Funded	Paid	Funded	Paid	Funded	Paid

I/We have read the conditions of applying for a Nursery place and understand that preference will be given to those who intend to take up 5 sessions per week and that our child(ren) can start nursery the term after their 3rd birthday subject to places being available in January 2025 and September 2025.

I/We agree to pay for any additional session over and above our entitlement and if we have booked for Lunch Club/ Breakfast club we agree to pay for these sessions also.

- Trinity will do their best to keep to these costs, but they could be subject to change in line with inflation.

I/We provide evidence that we are eligible for 15/30 hours free early years entitlement. Evidence will be requested once places have been offered.

Should we wish to change or end sessions I/we will give one month's notice.

Name: …….. Signed: ……

Date: ……..

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NOTES FOR GUIDANCE

- Please write in BLOCK CAPITALS using a ballpoint pen and complete one form for each child.
- Parents/carers of children born between 1 September 2021 and 31 August 2022 may register an interest in a nursery place for a child wishing to take up that place in September 2025.
- This form must be returned to **Trinity Anglican Methodist Primary School, Marjoram Way, Portishead, Bristol, BS20 7JF**
- Completion of this form does not guarantee an offer of a place.
- The offer of a place does not guarantee the child a place in the reception class at the same school. A fresh application will be required in accordance with the criteria for admission to reception classes.
- If you have any queries or would like help completing the form, please contact Families Information Service on 01934 426305.

Child's Legal Name
You should enter your child's legal surname and first name(s) as they appear on his/her birth certificate. If his/her name has been legally changed enter the new name(s). If your child is known by a different name(s) to his/her legal name(s) you may enter the chosen name(s).

Children Looked After
A 'child looked after' means a child who is looked after by a local authority in accordance with section 22 of the Children Act 1989(b) at the time an application for his admission to a nursery class is made, and who the local authority has confirmed will still be looked after at the time when he is admitted to the school.

Children with a Statement of Special Educational Need and Children with identified learning difficulties, language needs or other special educational needs or disability?
Children will either be at early years action or early years action plus as defined by the SEN Code of Practice. This category also includes those children identified as disabled as defined by the SEN and Disability Act 2001.

Child identified as having a health or social need, which could be a barrier to learning? Or a child receiving Sponsored Day Care provided by the Family Day Care Team
If you are uncertain if your child meets this criteria please discuss your application with your health visitor or social worker. A child who is receiving sponsored day care will have been assessed by a social worker or health visitor and met the criteria to receive sponsored day care provided by North Somerset Council.

Data Protection Act 1998
The information you have provided will be processed for the purpose of registering your interest in a nursery place for your child. The information may also be shared with other Council Departments and the relevant Health Trust for the purpose of verifying the information.